

COLLEGE INSTRUCTION COMMITTEE

Applied Arts Building AA-216 2:15 p.m.

Monday, March 12, 2007

CONTRA COSTA COLLEGE

2600 Mission Bell Drive

San Pablo, California 94806

MINUTES

MEETING CALLED TO ORDER: The meeting was called to order at 2:15 p.m.

CHAIR: James Duvall

MEMBERS PRESENT: Rick Ramos (LAVA), Vern Cromartie, Leverett Smith (NSAS), Joy EichnerLynch, Kenyetta Tribble (CLASS), Kerry Farber (Classified Senate), Matika Moore (ASU)

RESOURCE TEAM: Donna Floyd (Senior Dean of Instruction)

GUESTS: Aminta Mickles, Jason Berner, Sherry Sharufa

CONSENT ACTION ITEMS

AGENDA The agenda was approved.

MINUTES The minutes of February 26 was approved.

COURSE/CATALOG CHANGE PROPOSALS

ESL 820N Distance Learning for ESL Students A

CHANGE: Delete from catalog

ACTION: Approved

ESL 821N Distance Learning for ESL Students B

CHANGE: Delete from catalog

ACTION: Approved

CHEM 095 A-D Chemistry Computer/Tutorial

CHANGE: Delete from catalog

ACTION: Approved

NEW COURSE PROPOSALS

ACSKL 801N CAHSEE – Plus Preparation: English

DISCIPLINE: English

HOURS: 6.5 lecture **GRADE TYPE:** NC

ACTION: Approved

ACSKL 802N CAHSEE – Plus Preparation: Math

DISCIPLINE: Math

HOURS: 6.5 lecture **GRADE TYPE:** NC

ACTION: Approved

COURSE REVISION PROPOSALS

MEDIC 120 Introduction to Medical Assisting and Office Technician

CHANGE: Deleting lab hours and decreasing units from 4 to 3

ACTION: Approved

CHANGES TO MAJOR/CERTIFICATE PROPOSALS

Chemistry

CHANGE: Deleting CHEM 220 from Major, Unit value from 33 to 28

ACTION: Approved –

Medical Assisting and Office Technician

CHANGE: Decreasing unit value from 39 to 38 (MEDIC 120)

ACTION: Approved

CMS The committee voted to approve implementing DVC's Curriculum Management System. This issue will be forwarded to the ASC.

CIC ANNOUNCEMENTS and OPEN DISCUSSION Jim announced that he will present course-level SLO workshops in May and August. A course-level SLO form template will be on the next agenda for approval. Faculty will have the choice of using this form or submitting their own SLO statement. The Accreditation Standard II draft is completed and will be forwarded to College Council.

PRESENTATIONS FROM THE PUBLIC There were no presentations from the public.

NEXT MEETING - March 26, 2007

ADJOURNMENT The meeting was adjourned at 4 p.m.